

FACILITIES & MAINTENANCE

Dates: June 21 - August 8, 2026 **Type:** Residential/Live-in Position **Compensation:** \$500 per week + bonuses

About Camp Trotter:

VFW Camp Trotter is a non-profit residential camp in beautiful northern Michigan where kids are encouraged to try new things, stay true to themselves, and grow in confidence within the shared experience of community. Our mission is to cultivate **courage, community, and curiosity** in children and youth through outdoor programs that build resilience, foster belonging, and inspire hands-on learning.

Important: While we proudly prioritize military families, our doors are open to all youth who share a spirit of service and curiosity. **You do not need any military affiliation, VFW connection, or veteran background to work at Camp Trotter.** We're building an inclusive, welcoming community focused on child development, outdoor education, and creating meaningful summer experiences. Camp Trotter is a nonreligious program that celebrates diversity and welcomes staff and campers of all backgrounds and beliefs.

This is a brand-new program. While the camp has been around for 75 years, this is a brand new program. You'll have the opportunity to shape Camp Trotter's culture, contribute your ideas, and build a lasting legacy in the camp industry. We're looking for experienced, passionate camp professionals who want to be part of something meaningful.

Location: 5566 E 86th St, Newaygo, MI 49337 (on Bills Lake in northern Michigan)

Camp Sessions: 5 one-week sessions

- Week 1: July 5–11
- Week 2: July 12–18
- Week 3: July 19–25
- Week 4: July 26–Aug 1
- Week 5: Aug 2–8

Campers: Approximately 88 co-ed campers per session, ages 7-12

Position Overview:

The Facilities & Maintenance staff member is responsible for maintaining the cleanliness, safety, and functionality of camp facilities to ensure a welcoming and healthy environment for approximately 88 campers and staff. This role is essential to daily camp operations and offers the opportunity to help establish facilities management systems for a brand-new program, working with the guidance and support of the Camp Director.

Key Responsibilities:

- Clean and maintain dining hall, kitchen, and common areas (sweeping, mopping, sanitizing)
- Clean and sanitize all bathrooms including toilets, sinks, showers, and fixtures
- Maintain adequate supplies in all bathrooms (soap, paper products, etc.)
- Empty wastebaskets throughout camp facilities and replace trash bags
- Manage trash and recycling including dumpster maintenance and organization
- Keep storage areas organized and clean
- Assist with food deliveries and storage organization
- Perform daily inspections of camp facilities for cleanliness and safety
- Help maintain grounds and pick up litter around camp
- Assist with general maintenance tasks as needed
- Support camp operations and special events
- Help establish facilities management protocols for this new program

Required Qualifications:

- Minimum 18 years of age
- Previous custodial, janitorial, or facilities maintenance experience not required (will train the right person)
- Strong work ethic and attention to detail
- Ability to work independently and manage time effectively
- Physical ability to lift 50+ lbs, bend, and perform repetitive tasks
- Comfortable working in a fast-paced camp environment
- Reliable, responsible, and self-motivated
- Positive attitude and team player mentality
- Ability to follow directions and take initiative
- Must pass background check
- Ability to lift up to 50 lbs and work on your feet

Preferred Qualifications:

- Previous camp facilities or maintenance experience
- Knowledge of proper cleaning and sanitation protocols
- Experience with institutional or commercial cleaning
- Valid driver's license
- CPR and First Aid certification

Compensation & Benefits:

- **Base:** \$500 per week
 - Potential to adjust pay if local and declining room and board at camp
- **Bonus Pay Available:**

- Associate's degree: +\$15/week
- Bachelor's degree: +\$25/week
- Military veteran status: +\$25/week
- Camp Trotter returning staff: +\$20/week
- Room and board provided
- All meals included
- Opportunity to build facilities systems for a new program with the guidance of the Camp Director

Training:

2 weeks of paid staff training: June 21 - July 3, 2026

To Apply:

Submit resume and 2 professional references to: **Garrett Sieloff** camptrotterdirector@vfwmi.vet

Applications accepted on a rolling basis. Video interviews will be conducted. **Position will be removed once filled.**